



Greetings:

On behalf of the National Oceanic and Atmospheric Administration (NOAA) and the Northern Gulf Institute (NGI), we would like to invite you to participate as a mentor in the 2014 NOAA-NGI Diversity Internship Program. This 10-week paid internship beginning on May 20, 2014 places undergraduate and graduate students into NOAA laboratories, NOAA offices, NGI institutions and affiliates, academia, state agencies and similar organizations in the northern Gulf of Mexico region to give them real-world experience as well as familiarize them with NOAA staff members, affiliates and research efforts.



The NOAA-NGI Diversity Internship Program focuses on the foundations of good quality scientific data. Through its various operations, NOAA collects a wealth of scientific data. These data are not always in a form directly usable by management agencies or the public. While working under your guidance on a unique research project, interns will learn how to access, manipulate, produce and interpret scientific data and metadata.

As a mentor, your responsibilities will include actively engaging your intern in data collection, processing or analysis on a specific geospatial project spanning the duration of the program. While the interns will receive training in creating and accessing metadata from the National Coastal Data Development Center (NCDDC) during their internship, we ask that mentors provide instruction in proper data collection and analysis techniques, facilitate required paperwork and review the intern's reports and final products. Additionally, we hope that you would be able to attend the Internship Summit at the conclusion of the program in late July.

The NOAA-NGI Diversity Internship Program is open to undergraduate and graduate students currently enrolled in a degree-granting program (foreign students must possess an F1J1 VISA). There is an emphasis on students from communities in the Northern Gulf of Mexico region and individuals from demographic groups underrepresented in the NOAA workforce are especially encouraged to apply. Students from all scientific disciplines are eligible to apply for these competitive internships. These disciplines include biological, physical, environmental, information, computer, and social sciences as well as education and engineering. Interns will receive a competitive stipend to help cover living expenses and are required to attend an orientation program at the Dauphin Island Sea Lab on May 20-21, 2014 as well as the Internship Summit at the conclusion of the program. The program covers travel and hotel accommodations for these two events. **Please note that obtaining housing at the internship workplace is the responsibility of the intern and not the program.**

For more information about the NOAA-NGI Diversity Internship Program please visit our website at <http://ngi-internship.disl.org/>. Also, if you know of any students that might

be interested in this opportunity, we would appreciate you referring them to this website to download an application.

If you are interested in being a potential mentor, please complete the brief survey (attached) and email it to ngi-internship@disl.org. Also, feel free to contact Ms. Natalie Ortell, Program Coordinator, with any questions about the program at the above email address or at 251-861-2141 ext. 2131. Because applicants with a wide variety of backgrounds are eligible for this program, there is no guarantee that you will be matched with an intern. However, intern applications are due in mid-March, so you will be contacted immediately thereafter if an applicant is the right fit for you.

We look forward to hearing from you.

Thank you for your interest,

Natalie Ortell
Program Coordinator

Tina Miller-Way, Ph.D.
Principal Investigator

NOAA-NGI Diversity Internship Program

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